

**Hisega Meadows Water Inc.**  
**Board Meeting Minutes 1/15/13**

**Board Members In Attendance**

**Chris Hanson  
Larry Diebert  
Randy Smart  
Rick Schurger  
Denise Kohama  
Larry Chilstrom**

**Also in Attendance**

**Keith Lau  
Lona Lau  
Ron Bengs**

**Chris Hanson called meeting to order at 6:50.**

**Larry Diebert explained the reason for this second meeting in January was to ensure that all were on the same page as far as what was going to be done during phase 1 of the water main improvement project. He explained that at the last meeting there seemed to be some confusion. The floor was then turned over to Ron Bengs. He again went over the plans explained at the July 10, 2012 board meeting, all were in agreement to the original plans, there would be no changes at this time.**

**Ron Bengs requested that the board decided on one person as the main point of contact to make running the project more efficient, Chris Hanson made a motion to approve Ron Bengs be the point of contact. Larry Chilstrom seconded the motion. Motion put up for vote. All ayes. Motion passed. Ron will keep the board members updated with emails.**

**He also wanted to stress to the board members that a project like this with a system as old as ours, there is always a strong possibility that there will be additional expenses for situations that arise that are not expected.**

**Ron Bengs recommended to the board in order to pay invoices in a timely manner that the board should approve payment of the invoices at the same time the board approves bank draws, again all members were in agreement.**

Ron Bengs informed the board that the surveying should be starting either the 16<sup>th</sup> or the 17<sup>th</sup> of this month. Ron said he expected to get results towards the end of January. He will then review the results and send them to DENR towards the end of February. He expected DENR to take at least several weeks to review the design, which will take us to around mid March - first of April. Ron said he could give us a more exact completion date once the everything is back from DENR, but at this time he felt certain the project would be completed by August 1, 2013.

Chris Hanson suggested that Ron Bengs talk with Pete Marco because he was the original developer of this area. Ron said he would agree to this meeting only if Pete was willing to sit down face to face over the maps of the area ( he said he has tried this kind of meeting over the phone and found it does not work). Chris said he would get Pete's information to Ron.

Ron also strongly encouraged the board to have Geotechnical Exploration done in the area, this would give more detailed information on what conditions the contractor may encounter during the project, he handed the board a bid from American Engineering Testing, Inc. (please see attached).

Larry Chilstrom made a motion to approve having the Geotechnical Exploration done at a cost of \$3,425.00. Chris Hanson seconded the motion. Motion put up for vote. All ayes. Motion passed.

Keith Lau asked if the board would include a walk in door to the pit in the project. It was decided this would be more cost effective if it was handled as a separate project.

Larry Diebert asked if there were anymore questions or items for discussion for Ron. There were none. Ron Bengs left the meeting.

Keith Lau made a request to the board for additional payment for time involved in helping Ron Bengs locate existing water lines. Larry Diebert asked Keith what he thought to be a fair amount, his response was \$15.00 per hour.

Rick Schurger made a motion to pay in addition to Keith's monthly salary, \$15.00 per hour for help in locating existing water lines for phase 1 of the water system improvement project. Keith would be paid as an independent contractor and payments will be made to his company, Maintenance Specialists. Randy Smart seconded the motion. Motion put up for vote. All ayes. Motion passed.

At this time Larry Diebert asked if there were anymore items to be addressed at this time. There were none.

**Randy Smart made a motion to adjourn the meeting. Chris Hanson seconded the motion. Motion put up for vote. All ayes. Motion passed. Meeting adjourned.**

**Minutes prepared by board secretary, Denise Kohama.**